

Record of officer decision

Decision title:	Contract award for work at the Widemarsh Children Centre								
Date of decision:	22 June 2018								
Decision maker:	Assistant Director Communities								
Authority for decision:	The chief executive's scheme of delegation								
Ward:	Widemarsh								
Consultation:	-								
Decision made:	To award contract to Integral UK Ltd (utilizing S C Joseph) for alternation works to the nursery area of Widemarsh Children's Centre to a value of no more that £55,000.								
Reasons for decision:	<p>A decision regarding future delivery of children centre buildings was made on the 14th September 2017 by Herefordshire Council cabinet (Link: Future Use of Children Centre Buildings). This decision included a private nursery occupying part of Widemarsh Children's Centre as a source of income generation and support the number of nursery places in the area. Works were needed to adapt the facilities which have now been tendered via the council's Service Provider Integral UK Ltd, with S C Joseph Ltd providing the lowest quote, as below:</p> <table border="1" style="margin-left: 40px;"> <thead> <tr> <th>Company</th> <th>Quote £</th> </tr> </thead> <tbody> <tr> <td>S C Joseph</td> <td>54,744</td> </tr> <tr> <td>Company B</td> <td>58,938</td> </tr> <tr> <td>Company C</td> <td>63,678</td> </tr> </tbody> </table> <p>The tender was structure based on 100% cost.</p>	Company	Quote £	S C Joseph	54,744	Company B	58,938	Company C	63,678
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Highlight any associated considerations:	<p>There is a risk of time overrun due unforeseen circumstances in building work. This will be compensated by the nursery not requiring to occupy the site until September.</p> <p>There is a risk of cost overspend. Mitigation includes a contingency within the budget that equate to 10.74% of the contract sum.</p>								
Alt options considered & rejected:	Alternative option not to complete the works. This rejected will not enable the nursery to occupy the site.								
Details of any declarations of interest made:	None								

Signed Assistant Director Communities

Date: 22 June 2018